

Subject: Tipping fee waiver (community clean-ups) / Tipping fee 50% discount (non-profits)	
Category: Community Services (solid waste)	Procedure Reference: 5360-00

To waive tipping fees for groups engaged in community clean-up events:

A. Where a group, organization or agency has:

1. identified itself to the Comox Valley Regional District two weeks in advance of a proposed clean-up event stating the lands to be cleaned and the purpose of the clean-up event,
2. identified an individual who will act as event coordinator for the group, organization or agency,
3. provided information as to the date and time of the clean-up, and
4. established that the lands to be cleaned are lands which are normally accessible to the public and are not lands owned, leased or rented by the group, organization or agency undertaking the cleanup.

B And where:

1. the clean-up proposed has an environmental benefit from an aesthetic or pollution prevention perspective,
2. no hazardous or controlled wastes as defined in Bylaw 170 will be collected or delivered to a regional district facility as a result of the cleanup,
3. the wastes collected during the clean-up were not generated as a result of prior activity of the group, organization or agency,
4. the wastes were generated as a result of volunteer efforts during the clean-up event,
5. the participants in the clean-up are not carrying out the work for or in anticipation of financial gain, and
6. there is available funding in the CVRD solid waste budget to cover the cost of the waived tipping fees.

C. The general manager of community services for the Comox Valley Regional District or his designate will:

1. issue an authorization letter to the event coordinator, valid for the date on which the clean-up will take place, which will provide for a waiver of tipping fees on waste collected as part of the clean-up of the lands,
2. ensure all materials deposited in a regional district waste management centre as a result of the clean-up are properly recorded, and
3. designate each load as a volunteer clean-up provided that all recyclable materials defined in Bylaw No.170 are separated from the waste delivered and placed in the containers provided.

D. The event coordinator will:

1. ensure that the operator of each transport vehicle participating in the cleanup activity is provided with a copy of the authorization letter prior to entry to a regional district waste management centre
2. ensure that the load contained in each transport vehicle is properly secured while travelling on public roads to prevent wind-blown debris and that all recyclable materials defined in Bylaw No. 170 are separated from the waste delivered and placed in the containers provided at the waste management centres.

To discount tipping fees by 50% for registered non-profit organizations:**A. Where a group, organization or agency has:**

1. identified itself to the Comox Valley Regional District two weeks in advance of a delivering waste to a regional district waste management centre,
2. identified an individual who will act as coordinator for the group, organization or agency,
3. been legally recognized as a registered non-profit organization whose goals include:
 - the reuse and recycling of consumer products including but not limited to clothing, furniture, appliances and housewares, and/or
 - the reuse and recycling of building materials including but not limited to lumber, kitchen cabinets, windows and doors.

B And where:

1. no hazardous or controlled wastes as defined in Bylaw 170 will be collected or delivered to a regional district facility,
2. the wastes were generated as a result of the donation of non reusable or recyclable consumer products or building materials to a registered non-profit organization, and
3. there is available funding in the CVRD solid waste budget to cover the cost of the discounted tipping fees.

C. The general manager of community services for the Comox Valley Regional District or his designate will:

1. keep a record of all eligible materials deposited in the waste management centre by the registered non-profit organization which have been billed to the organization's account and upon application by the organization, issue a rebate of 50% of the tipping fee paid in the twelve month period prior to the application. Only one (1) rebate per organization shall be granted in each twelve month period.

D. The coordinator will:

1. ensure that the registered non-profit organization opens and maintains in good standing an account with the regional district and that it identify each eligible load at the time it is deposited in the waste management centre.

Approval History

Policy adopted:	November 27, 2000
Amended:	February 28, 2005 Revisions: To include charitable organizations whose goals include the reuse and recycling of consumer products including but not limited to clothing, furniture, appliances and housewares. (Adds Section A-5, Section B-5, Section C-4, and Section D-3)
Amended	May 10, 2012 Revisions: To separate the policy into two sections, one for tipping fee waivers for volunteer community cleanup events and the other for a 50% tipping fee discount for registered non-profit groups with the goals of reuse and recycling of consumer products and/or building materials.